

# **Beechwood Childcare Limited**

## **Transport Procedure**

Written permission must be obtained from parents before Beechwood Childcare Limited can transport any child. When the transport is provided as part of a regular collection service, requesting the service and completing the registration form (including signature) is considered sufficient, as parents are clearly aware that the service is provided at a particular location.

Details of the children to be carried and must be available in the vehicle including contact numbers for parents.

A First Aid kit must be available.

All children must wear suitable seat restraints including using booster seats if required.

Parents must notify the responsible club directly of any changes to booked pick-ups.

Beechwood Childcare Limited reserve the right to cancel the pick-up service for any children who do not behave as required during transportation, endangering themselves or anybody else.